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Using 'Custom Days'

Requirements

Net2 Access Control Professional v5.0 or higher

Compatible with Net2 plus ACU only

See www.paxton.info/720 for the minimum PC specifications and compatibility statement

About

Custom days offers organisations flexibility in setting user permissions and door open schedules in advance of the standard 7 day week in a normal timezone.

Creating a custom day

Open Net2 and select 'Custom days' from the Options menu. 1.



2. Select the 'Types' tab and enter the name of the day you wish to create, followed by 'Add' after each entry.

Lieneral Landlord Tenant perr Token types Dates Types	<u>D</u> epartments Doorgroups nissions Card_printing Token data_formats	Report groups Activation Multizo Custo <u>m</u> days	Field names ne Intruder integration Camera integration	
New custom day Date 1 Description Recurring	4 February 2014 💌 Type	Public holiday	Add	
Date	Description	Туре	Recurring	
			Delete	

- 3. Once complete, select the 'Dates' tab
- 4. Select the date, then the type, give a description that covers that day and lastly choose whether this date will be recurring annually.

Note: A maximum of 26 custom day types and 100 actual custom days can be created.

General Departments Door Landlord Tenant permissions Card printing Token types Token data formats Dates Types	groups Report groups Field <u>n</u> ames <u>A</u> ctivation Multizone Intruder integration Custo <u>m</u> days <u>C</u> amera integration
New custom day Date 14 January 2015 T Description Recurring	ype Quarterly sales meeting Add
Date Description 14 February 2014 Valentines Day 16 April 2014 Quarter 1 review 16 July 2014 Quarter 2 review 14 October 2014 Quarter 3 review 13 January 2015 Quarter 4 review	Type Recurring Late opening Image: Comparison of the problem of the pr
	Delete OK Cancel Apply



Operation

1. Once the new day entries have been created, go to the Timezone(s) that are affected by one or more of the custom day profiles you have just created. You will see the Timezone page now has a 'Custom days' tab

tint 🤱 Find user 👔 Open door 👔	🕒 New timezone 👻 🚯 Timesheet
Standard week Custom days	
	0
Monday	
Tuesday	

- 2. When you click the 'Custom Days' tab you will see all the days you have created.
- 3. Select the time you would like the custom day to be active
- 4. Apply your changes. This modified day type will automatically take effect on the date selected.

