

How to add a PaxLock Pro2 to Paxton10

Overview

PaxLock Pro2's can be added to Paxton10, providing a wireless solution for a range of internal or external doors.

Adding a PaxLock Pro2 to Paxton10

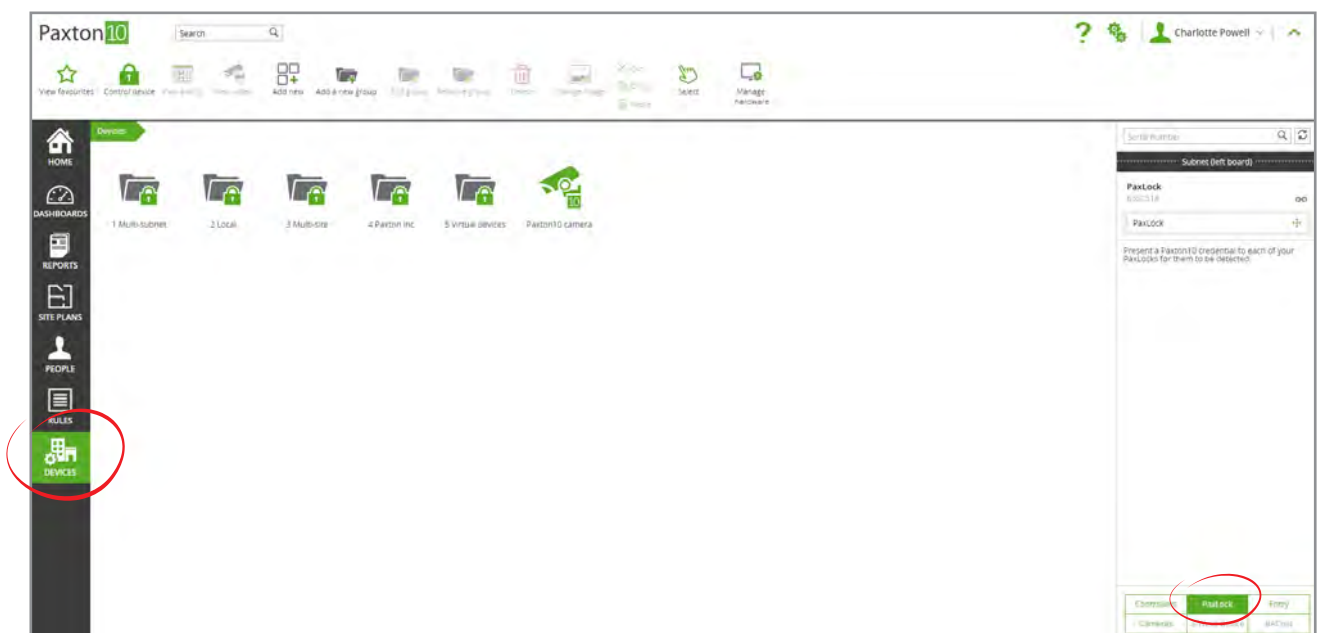
Before you can add a PaxLock Pro2 to your Paxton10 system it must first be discovered via the Paxton10 Wireless Connectors.

1. To discover the PaxLock Pro2 present a system engineer token that is already in the Paxton10 database to the unit, the LED will flash green and red

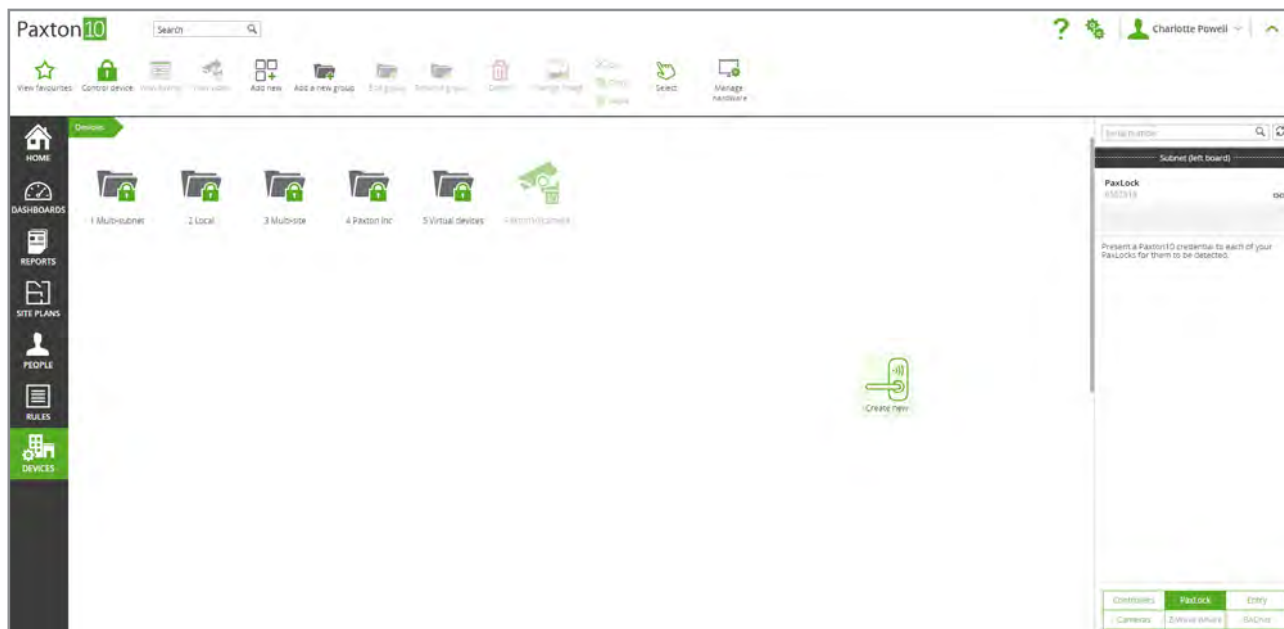
Note: Smart credentials cannot be used as a valid token for discovering a PaxLock Pro2

2. Navigate to the 'Devices' section within the Paxton10 software
3. Under the device panel select 'PaxLock'; all discovered and unmapped* PaxLock Pros will be listed.

*unmapped PaxLock Pros are those not currently associated with a Paxton10 device. Once bound and mapped to a device, the PaxLock Pro will appear in the 'Hardware Management' window.

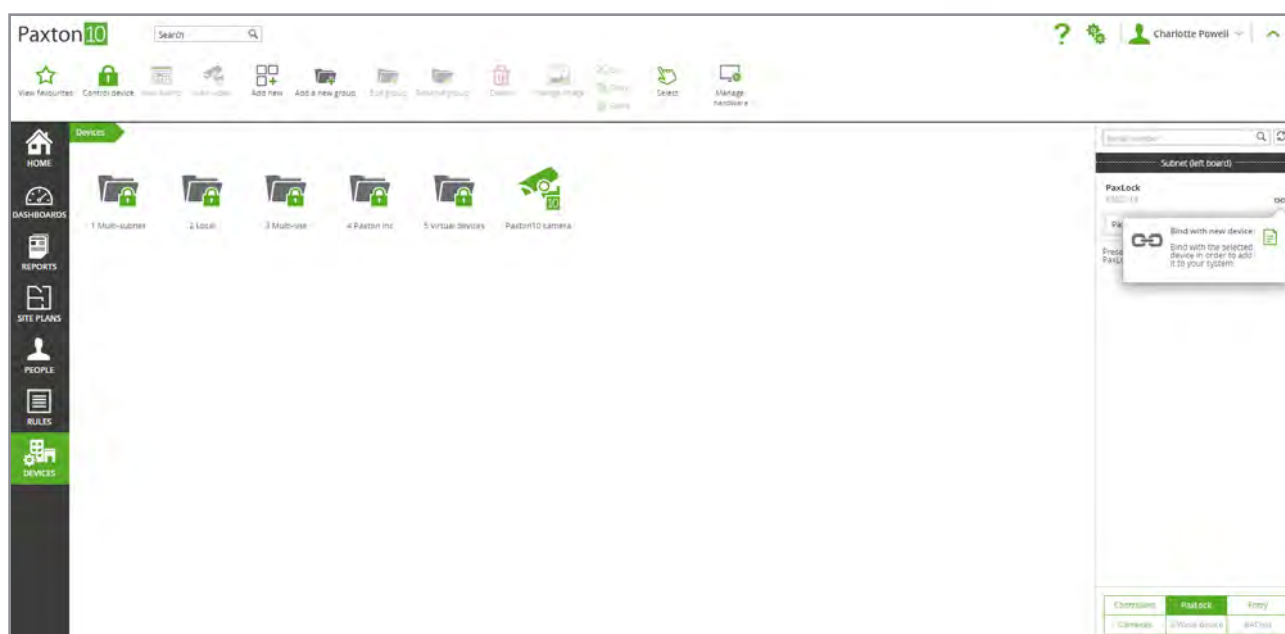


4. Click on the move icon under the PaxLock Pro2 you wish to add to your system and drop it onto an empty space to create a new device in Paxton10, or drop it onto an existing 'PaxLock Door' device to map the PaxLock Pro to the device.



Once the PaxLock Pro2 is mapped to a device in Paxton10, the PaxLock Pro is then bound to that Paxton10 system, and can't be detected or controlled by any other system.

If it is not appropriate to create and map to devices at this stage, clicking the green 'link' icon next to each PaxLock Pro2 in the right-hand side of the screen will also bind the PaxLock Pro to the system, preventing any other systems from taking ownership.



Note: When first binding a PaxLock Pro2 to a Paxton10 system, there will be a 10 minute time period for the unit to update. The status of the PaxLock Pro can be viewed in Manage Hardware.

Managing PaxLock Pro2s in Paxton10

Once a PaxLock Pro2 is bound to a system, the PaxLock Pro will be displayed in the Hardware Management window. It is here that you can see the hardware details, online and offline status, battery status and device mapping.

1. Navigate to the 'Devices' section
2. Click on 'Manage hardware'

Bluetooth® settings

The Bluetooth mode of a reader determines the range that Bluetooth credentials can be read from and how they are used.

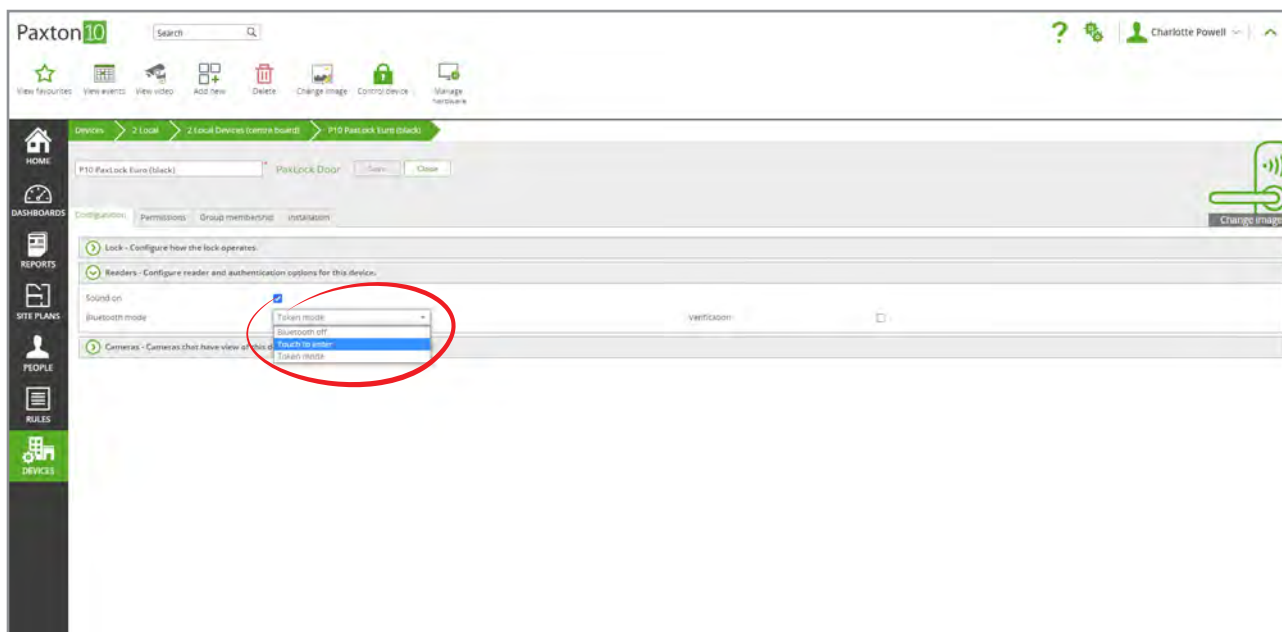
To change the Bluetooth mode, go to the 'Readers' section in the 'Configuration' tab in the device, and select the dropdown menu beside 'Bluetooth mode'.

- 'Token mode' – The Smart credential or Hands free keyfob will be read when placed in close proximity to the PaxLock Pro.
- 'Touch to enter' – With the Smart credential or Hands free keyfob in your pocket, simply touch the PaxLock Pro.
- 'Bluetooth off' – The Smart credential will not read at all. The Hands free keyfob will be read when placed in close proximity to the PaxLock Pro.

Smart device verification

Selecting 'Verification' will require someone using a Smart credential to unlock their device prior to the credential being accepted. If a screen lock is not setup on the device, access will be denied.

This helps to validate the user against the credential, ensuring an intruder can't access the building using a stolen device.



Privacy Mode

When a PaxLock is placed in Privacy Mode, valid tokens presented to the PaxLock will be denied access. This allows meetings to be held in private without interruption or allows occupants to prevent others from entering the room. When a PaxLock is taken out of Privacy Mode, normal access permissions will resume.

Note: Paxton10 - SR7 or newer is required in order to use privacy mode.

Enabling/Disabling the Privacy mode feature in Paxton10

The Privacy feature is disabled by default. If you wish to use this function, follow the steps below:

1. Install your PaxLock Pro2
2. Click on 'Devices' and double click on the PaxLock Pro2 you've just set up.
3. Under 'Action button' you will see that the 'Enable action button' is not ticked by default. This allows users to switch privacy mode on and off at the door.
4. To enable this feature, simply tick the box and click 'Save'. When enabled, the action button on your PaxLock will function.

Turning on/off privacy mode at the door

1. On your PaxLock Pro2, you will see the action button. Simply press the button to switch on Privacy Mode.
2. You will now see the light has flashed red to notify you, that the room is now in Privacy Mode.
3. To switch off privacy mode, simply press the handle down and exit the room. The LED will flash green to show privacy mode has been switched off.



Privacy mode events

Events will be generated in your software when the PaxLock action button has been pressed, indicating privacy mode has been switched on or off.

Privacy Mode Engaged with No Occupants Inside

This situation can only occur if privacy mode is activated while the door is open, and the door is then closed without depressing the handle on exit.

Key Override

- If a key override is available, it can be used to regain entry.

Paxton10 System

- Disable the privacy mode feature via the Paxton10 software.

Problem	Recommendation
The PaxLock Pro failed to bind to Paxton10	Refresh the device panel on the right of the screen, if the PaxLock Pro is still listed in the panel, try to bind again. If the unit is not listed in the panel you will need to reset the PaxLock Pro first